**POLICIES AND PROCEDURES MANUAL**

**of the**

**RETIRED ART EDUCATOR INTEREST GROUP (RAEA)**

**of the**

**NATIONAL ART EDUCATION ASSOCIATION**

***Revisions to the Policies and Procedure Manual were approved at the 2022 RAEA Business Meeting March 4, 2022 in New York.***

*.*

**MEMBERSHIP**

**RAEA** membership is available to all current NAEA members who have retired from full time teaching or other art-related educational positions and have been a member of NAEA for a minimum of 5 years before retirement. Emeritus membership requires payment of annual NAEA dues payment (discounted). There is no dues requirement for RAEA members, but they must renew their membership annually through the NAEA website.

**SECTION 1**

**RAEA NATIONAL EMERITUS ART EDUCATOR AWARD**

**This award is given in recognition of an exceptional and continuous record of achievement in research and writing, teaching, professional leadership, and/or community service bearing on education in the visual arts, but especially professional involvement after retirement.**

1. In recognition of continued outstanding service to art education, RAEA invites nominations for the National Emeritus Art Educator of the Year Award, sponsored by RAEA. The award, to be continued annually, will honor an individual, having been retired at least three (3) years, who has given outstanding service to art education after retirement as well as before retirement The RAEA will present a certificate and monetary award (if funds are available)\* to the selected individual.
2. Guidelines for this nomination shall be followed as listed in the NAEA Awards Program on the NAEA website.
3. The Award Selection Committee shall include: an appointed current RAEA member as chair/coordinator, serving without vote (usually the Emeritus Art Educator Standing Committee Chair); one current RAEA member (usually the previous Emeritus Award recipient) and two non-retired current NAEA members who are invited to serve by the RAEA President each with one vote = three voting NAEA members.

**SECTION**

**OUTSTANDING STUDENT CHAPTER AWARD (ANNUAL)**

 **In recognition of outstanding activities carried out during the year by a Student Chapter, RAEA will present a certificate and monetary award to the Chapter selected.**

1. **Guidelines**
The current guidelines for submission and the scoring rubric for this award will be found on the Preservice Division and RAEA links on the NAEA website.
2. The awards selection committee shall be: an appointed active RAEA member as chair/coordinator, serving without vote (usually the awards chair); two (2) current active RAEA members equaling two (2) votes; the student chapter advisor of the past year’s winning chapter with one (1) vote, and the current Preservice Division director to serve as an ex-officio member (without vote). Total award votes = 3.

**SECTION 3**

**RAEA DISTINGUISHED SERVICE AWARD**

This award is given in recognition of RAEA members who have promoted the role of retired art educators as a vital segment of the NAEA as evidenced by dedicated, creative and long standing service to the RAEA.

1. The award recipient must exemplify the highest standards of leadership and contribute to the advancement of RAEA programing. Recipients must have been retired for a minimum of three years to be considered.
2. The award is given at the discretion of the RAEA President in consultation with the RAEA executive committee. Any member of RAEA may nominate individuals for consideration of this award.
3. The award recipient will be notified by the RAEA President prior to the annual NAEA Convention. The recipient will be recognized during the RAEA Awards program at the NAEA Convention and the RAEA Business Meeting. There is no requirement for this award to be given annually nor on a regular schedule.
4. This award honors individuals who exemplify the vision of Dr. John Michael, the first president of the RAEA, and other pioneer RAEA members. It recognizes retired members who have significantly contributed to the art education profession after retirement including work to support the RAEA, NAEA, the profession of art education and the Pre-service Division through shared experiences and continued dialog between members at different career stages.

**MENTORSHIP PROGRAM**

The Mentorship program is a joint effort for the RAEA and the NAEA Preservice Division. RAEA members are available upon request to mentor chapters as well as individual students. Members from both groups are encouraged to reach out to each other as well as submit articles for the Pre-service and RAEA Emeritus E-Bulletins.

**COMMUNICATION**

The National RAEA board is committed to regular communication with the membership. The bi-monthly NAEA News includes an RAEA column. Space limitations for this column necessitate that RAEA program information be the prime focus. The RAEA column must be sent to the NAEA in line with the schedule sent out by the NAEA office, approximately two months before publication.

On alternate months (those in which the NAEA News is not published) NAEA distributes via e-mail the RAEA Emeritus E-Bulletin to RAEA members who have registered their e-mail addresses with the NAEA. The Emeritus E-Bulletin format allows for in depth information and discussion on topics of interest to RAEA members. Topics generally considered for the Emeritus E-Bulletin may include: biographical sketches of RAEA members and their successes as retirees, items of interest or concern regarding state/province associations or members, and announcements of general interest to the membership.The E-Bulletin has a shorter publication timeframe, allowing for more current information.

The RAEA Emeritus E-Bulletin is archived by month on the NAEA website on the Communities page under the RAEA heading.

E-mail communication is strongly encouraged between individual members and the RAEA leadership.

**FUND DEVELOPMENT**

1. RAEA membership is open to all current NAEA members and is NOT a dues paying Interest Group. Operational funds are generated through individual donations and RAEA fund development activities. These funds support the RAEA Student Chapter Award and the RAEA National Emeritus Art Educator Award, contributions to the National Art Education Foundation (NAEF), RAEA operational expenses and other initiatives.
2. Annual Silent Art Auction – This annual event is held during the NAEA Convention. Original artworks are donated by RAEA members for purchase during the auction. In lieu of original artworks a financial donation may be made to RAEA. The generated funds are the main income source for RAEA.

**Appendix A**

**Retired Art Educators Interest Group History**

**Overview:** The Membership Committee of the NAEA States Assembly (Delegates Assembly) moved that an **affiliate** group be formed for retirees (Motion #18) at the 1985 Dallas Convention. It was reasoned that an **affiliate** group be formed for retirees so that we might utilize retiree energies, potential and knowledge.” The motion carried and was ratified by the NAEA Board of Directors with the provision that president of each state or province appoint a representative to the retirees **affiliate** during an organizational meeting during the New Orleans convention in 1986. Rosemary Fleig, NAEA Membership Coordinator, chaired the initial meeting and John A. Michael from Ohio was elected President/Chair for 1986-1987. By 1989, 42 states appointed RAEA representatives to the group. The 1987 NAEA Convention in Boston was the first time that sessions were designed by and for RAEA members. Sessions in subsequent years appealed to RAEA and other NAEA members. The **“Retired Art Educators Affiliate”** was adopted in 1988 as the official name of this group. The RAEA President sits with other IG presidents in Delegates Assembly. The name of this group has changed over the years (at one time as an “Issues Group” until NAEA changed Issues Groups to Interest Groups) and at times has been incorrectly considered a Division of NAEA. The RAEA is open to members from all NAEA Divisions and other interest groups. Because of this change, **RAEA is no longer a membership category**. Currently, **RETIRED members of the RAEA may elect to register with NAEA as Emeritus members for a discounted fee.**

**\*Note this may be deleted or edited once Emeritus is changed back to Retired after Board approval.**

**RAEA Mission Statement:** To conduct programs of professional activities for state and national events; to encourage continued personal involvement and development in art education; to inform State Associations and NAEA of concerns relevant to members of long-standing; to encourage and support, as well as provide mentorship for student members of the NAEA.

**Purpose of RAEA:** To define and establish the role of the retired art educators as an interest group of NAEA; to conduct programs of professional activities for state and national events; to encourage continued personal involvement and development in art education; to inform State Associations and NAEA of concerns relevant to members of long-standing; and to encourage and support, as well as provide mentorship for student members of the NAEA.

**RAEA Goals and Accomplishments:**

1. Varied and inspiring Convention and Conference sessions and programs.
2. Established state / province RAEA representatives to organize their retirees.
3. Representatives in Delegates Assembly.
4. Provide RAEA news articles in every issue of the *NAEA News* since 1986.
5. Reduced NAEA membership dues for retirees.
6. Research surveys relevant to topics of interest for RAEA members and retirees.
7. Review and maintain a current RAEA Constitution, By-Laws and Policy and Procedures Manual.
8. Provide content and layout for the RAEA E-Newsletter, now called the RAEA Emeritus E-Bulletin.
9. Organize and support the Awards involving the RAEA: The RAEA National Emeritus Art Educator Award, the RAEA Outstanding Student Chapter Award and the RAEA Distinguished Service Award.
10. Collaborate and participate in joint convention programs with the Pre-service Division.
11. Participated in NAEA initiatives such as Legislative Awareness, acted to collect information pertaining to legislation activities impacting art education, generated a brochure titled: “A Call for Commitment to Art Education Achievement for the 21st Century”, etc.
12. Donate to the National Art Education Foundation (NAEF) initiatives.
13. Compile RAEA archival records

**Appendix B**

 **RAEA Presidents and Officers**

**1986-1989** John A. Michael, OH

**1989-1991** Ruth Beatty, MI

**1991-1993** Frances T. Kyllonen, MO

**1993-1994** Jerry D. Poole, AR

**1994-1995** Elizabeth Smith, SC

**1995-2007** Elizabeth Smith-Cox, SC

**2007-2008** Meryl Fletcher Dejong, OH

**2008-2013** Robert W. Curtis, MI

**2013-2015** Dean G. Johns, NC

**2015-2017** Linda Willis Fisher, IL

**2017-2019** Woody Duncan, NM

**2019-2021** Kathryn Hillyer, IL

**2021-2023** Betsy Logan, AL

**2023-2025** Nancy Walkup, NM

**RAEA Officers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **YEAR** | **PRESIDENT** | **PRESIDENT- ELECT** | **SECRETARY/****HISTORIAN** | **TREASURER** |
| **1986** | **ORGANIZING** | **YEAR** |  |  |
| 1986-88 | John A Michael(OH) |  | Ruth Beatty(MI) |  |
| 1988-89 | John A Michael(OH) |  | Jeanne Weitz(TX) |  |
| 1989-90 | Ruth Beatty(MI) |  |  | Jeanne Weitz(TX) |
| 1990-91 | Ruth Beatty(MI) |  |  |  |
| 1991-92 | Frances T. Kyllonen (MO) | Jerry D. Poole(AR) | Patricia Jones (MO)Elaine Raichele (NJ) | Patricia Jones (MO)Elaine Raichele (NJ) |
| 1992-93 | Frances T. Kyllonen (MO) | Jerry D. Poole(AR) |  | Elaine Raichele(NJ) |
| 1993-94 | Jerry D. Poole(AR) | Elizabeth Smith(SC) | Ruth Freyberger(IL) | Elaine Raichele(NJ) |
| 1994-96 | Elizabeth Smith(SC) | Ivan Johnson (FL) | Janet Fox (TX) | Elaine Raichele(NJ) |
| 1996-97 | Elizabeth Smith-Cox (SC) | Ivan Johnson(FL) | Janet Fox (TX) | Pauline Gawlik(TX) |
| 1997-2007 | Elizabeth Smith-Cox (SC)  |  |  |  |
| 2007-08 | Meryl Fletcher Dejong (OH) |  | Sally Babin(LA) |  |
| 2008-10 | Robert W Curtis(MI) | Sam Banks (VA) | Sally Babin(LA) | Martha Rankin(SC) |
| 2010-12 | Robert W Curtis(MI) | Dean G Johns(NC) | Sally Babin(LA) | Martha Rankin(SC) |
| 2012-13 | Robert W Curtis(MI) | Dean G Johns(NC) | Madeline Milidonis- Fritz (MI) | Martha Rankin(SC) |
| 2013-15 | Dean G Johns(NC) | Linda Willis Fisher(IL) | Madeline Milidonis- Fritz(MI) | Karen Branen(FL) |
| 2015-16 | Linda Willis Fisher(IL) | Woody Duncan(NM) | Madeline Milidonis-Fritz (MI)) | Karen Branen(FL) |
| 2016-17 | Linda Willis Fisher(IL) | Woody Duncan(NM) | Becky Blaine(IL) | Karen Branen(FL) |
| 2017-19 | Woody Duncan(NM) | Rick Lasher(NJ) | Becky Blaine (IL) | Kathryn Hillyer(IL) |
| 2019-20 | Kathryn Hillyer (IL) | Betsy Logan(AL) | Becky Blaine (IL) |        |
| 2020-21 | Kathryn Hillyer (IL) | Betsy Logan(AL) | Becky Blaine (IL) | Pam SignorelliMI |
| 2021-23 | Betsy Logan(AL) | Nancy Walkup(NM) | Becky Blaine (IL) | Pam SignorelliMI |
| 2023-25 | Nancy Walkup(NM) | Debi West(SC) | Becky Blaine (IL) | Richard Siegesmund (IL) |

**Appendix C**

**Awards**

**RAEA National Emeritus Art Educator Award**

This award is given in recognition of an exceptional and continuous record of achievement in writing, research, teaching professional leadership and / or community service bearing on education in the visual arts, but especially such professional involvement *after retirement.*

**RECIPIENTS:**

**1993**-Dr. John Michael, OH

**1994**-Brian Allison, England

**1995** - Ivan Johnson, FL

**1996** - Janet Fox, TX

**1997** - Sylvia Corwin, NY

**1998** - Eugene Grigsby, AZ

**1999** - Jean Morman Unsworth, IL

**2000** - Liz Smith-Cox, SC

**2001** - Anthony Haruch, NY

**2002** - Marie Tilleux Davis, LA

**2003** - Dr. Audrey Eleanore Oakes, OK

**2004** - Pauline Gawlick, TX

**2005** - Not Awarded

**2006** - Dr. Verle Mickish, GA

**2007** - Robert Saunders, CT

**2008** - Jeanne Ellen Schulman, AL

**2009** - Dr. Pearl Greenburg, NY/NJ

**2010** - Duane Sabiston, VA

**2011** - Madeline Milidonis Fritz, MI

**2012** - Sharon A. Christman, AL

**2013** - Jackie G. Thomas, PA

**2014** - Harvey Goldstein, MI

**2015** - Nan Parker Williams, FL

**2016** - Elizabeth Burkhauser, PA

**2017** - Robert W. Curtis, MI

**2018** - Flowerree Galetovic McDonough, TN

**2019** – No Award given

**2020** - Robert Curtis, OK

**2021** – Debi West, SC

**2022** – Nancy Walkup, NM

**2023** - Judy Jorden, TN

**RAEA Distinguished Service Award**

It was the vision of Dr. John Michael, RAEA’s first president, that once retired, members still had many contributions to make to the profession and should be recognized for their work with and for preservice members, the RAEA and the NAEA.

**Recipients:**

**2011** - Elizabeth Smith-Cox, SC

**2014** - Robert W. Curtis, MI

**2017** - Michael Ramsey, KY

**2021** – Dean Johns, NC

**2022** – Barbara Laws, VA

**2023** - Linda Willis Fisher, IL

**NAEA Newsletter Awards Received for the RAEA E-Bulletin**

**2013** Category III Honorable Mention Award, Robert Curtis / MI, and Dean G. Johns / NC, Co-Editors.

**2015** Category III Award of Excellence, Robert Curtis / MI and Dean G. Johns / NC, Co-Editors.

**2022** Category III Honorable Mention Award, Flowerree McDonough / TN and Donna Anderson / TN, Co-Editors

**2023** Category III Honorable Mention Award, Flowerree McDonough / TN and Donna Anderson / TN, Co-Editors.

**RAEA Outstanding Student Chapter Grant / Award Recipients:**

Preservice Chapters of NAEA may apply to the RAEA for acknowledgement of their student activities. The rubric was developed to evaluate digital media communications, arts advocacy, student chapter club government or organization, community service, professional development, presentations and fundraising.

**2001 & 2000, 2006 to 2004** - Not Awarded

**2002 & 2003, 2007** - Illinois State University, IL

**2008 & 2009** - Not Awarded

**2010** - Towson University, MD

**2011** - Brigham Young University, UT

**2012** - Columbia College Chicago, IL

**2013** - Not Awarded

**2014** - Kendall College of Art & Design of Ferris State University, MI

**2015** – Indiana University of Pennsylvania

**2016** - James Madison University, VA

**2017** - Brigham Young University, UT

**2018** - Kutztown University of Pennsylvania

**2019** - Not Awarded

**2020** – Illinois State University, IL

**2021 –** Indiana University of Pennsylvania

**2022 -**  Not Awarded

**2023** - Not Awarded