

CONSTITUTION AND BYLAWS
of the Retired Art Educators Interest Group
of the National Art Education Association

- *“Based on the encouragement of Issues Groups and recommendations by the 2016 Delegates Assembly, NAEA members voted to amend the RAEA Constitution and change the name from “Issues” Groups to “Interest Groups”; the change was fully implemented immediately following the NAEA National Convention in NYC. The word “Issues” has been replaced with “Interest” effective March 6, 2017. The Constitution and Bylaws were subsequently amended by unanimous vote of those present at the RAEA annual Business Meeting in New York City At the March 4, 2022 annual RAEA Business Meeting in New York City, the RAEA members in attendance voted to accept revisions to the document, to be reviewed again at the 2023 RAEA annual Business Meeting in San Antonio.*

ARTICLE I - NAME

This organization shall be known as the **RAEA Retired Art Educator Interest Group** of the National Art Education Association, hereafter referred to as RAEA/NAEA respectively.

ARTICLE II - PURPOSES

The purposes shall be to define and establish the role of the retired art educators as an interest group of NAEA; to conduct programs of professional activities for state and national events; to encourage continued personal involvement and development in art education; to inform State Associations and NAEA of concerns relevant to members of long-standing; and to encourage and support, as well as provide mentorship for, student members of the NAEA.

ARTICLE III – MEMBERSHIP

Any art educator who at the time of retirement has been a member of NAEA for a minimum of five years may register and pay for an annual **Emeritus** membership in NAEA. The Emeritus membership includes all the privileges of Active NAEA membership. The reduced Emeritus dues vary according to the member’s state/province. Membership information is posted on the NAEA website Emeritus members are also encouraged to annually register for membership in the **Retired Art Educators Interest Group**. There are no dues for RAEA members and Interest Group membership is open to any NAEA current member, especially retirees or soon to be retirees. NAEA convention registration fees are reduced for Emeritus members. NAEA provides funding for RAEA business postage and phone calls. Voluntary donations from RAEA members and friends, and from RAEA activities (like the Silent Art Auction) help provide additional funding for special projects like the **RAEA** National Emeritus Art Educator Award, the RAEA Outstanding Student Chapter Award and donations to NAEF and for other RAEA initiatives.

(Note: This will need to be edited once we receive official notification that Emeritus membership category will become Retired again)

ARTICLE IV - ELECTED AND APPOINTED OFFICERS

The elected officers of RAEA shall be a President, President - Elect, Immediate Past-President, Secretary/Historian, and Treasurer. A Parliamentarian shall be appointed.

Section 1. Duties of Officers

- A. **President**: It shall be the duty of the President to preside at annual RAEA meetings; to appoint regular and special committees; to appoint a Parliamentarian with the approval of the RAEA Executive Board; to serve as an ex-officio member of all committees except the Nominating Committee; to inform the membership of activities and concerns of RAEA and NAEA; and to perform such other duties as usually pertain to the office of President.
- B. **President-Elect**: It shall be the duty of the President-Elect to assume the duties of the President in event of absence or vacancy in the office; to assist the President in planning the annual meeting; and to fulfill other responsibilities delegated by the President.
- C. **Immediate Past-President**: It shall be the duty of the Immediate Past-President to Serve as Chair of the Finance Committee and to assume other duties as delegated by the President. They will serve as the RAEA representative at the NAEA Delegates assembly. If they are unable to attend, the President will attend and if the President can't attend the President-Elect will attend.
- D. **Secretary/Historian**: It shall be the duty of the Secretary/Historian to record the minutes of all annual RAEA Business meetings; to provide a copy of such minutes for the RAEA Records; to submit a copy of such minutes to the RAEA President; to maintain and update the RAEA archival records and to fulfill other responsibilities designated by the President.
- E. **Treasurer**: It shall be the duty of the Treasurer to receive and distribute funds and maintain accurate records; to present financial reports to the annual business meeting; to serve as a member of the Finance Committee; and to fulfill other responsibilities designated by the President.

Section 2. Nomination and Election of Officers

- A. The election of officers shall be held annually. The Secretary/Historian shall be elected in even-numbered years and the President - Elect and Treasurer in odd-numbered years. A Nominating Committee shall draw up a single slate of officers and shall report at the annual RAEA business meeting. Nominations from the floor may be made with the consent of the nominee.
- B. The officers shall be elected by ballot to serve for two years or until their successors are elected. No officer shall serve more than two (2) consecutive terms in the same office except the Treasurer. The term of office shall begin at the close of the annual meeting at which they are elected. A majority of votes cast by members attending the annual RAEA business meeting shall elect the officers. The President may appoint, with the approval of the Executive Board, an interim officer to fill any vacancy until the election can take place.

ARTICLE V - MEETINGS

The RAEA annual business meeting shall be held during the NAEA Convention. Its purpose shall be for electing officers, hearing reports of officers and committees; and for any other business that may arise.

ARTICLE VI - THE EXECUTIVE COMMITTEE

Section 1: The President, President - Elect, Immediate Past - President, Secretary/Historian and Treasurer shall constitute the Executive Committee.

Section 2: The Executive Committee shall conduct RAEA business between meetings of the Executive Board. Actions taken shall be reviewed by the Executive Board.

ARTICLE VII - THE EXECUTIVE BOARD

Section 1: The officers and the chairs of standing committees shall constitute the Executive Board.

Section 2: The Executive Board shall have general supervision of the affairs of RAEA; make recommendations to the members attending the annual meeting; and shall perform such other duties as specified in these Bylaws.

ARTICLE VIII - STANDING COMMITTEES

Section 1: A Finance Committee of three (3) members, composed of the Immediate Past-President as Chair, the Treasurer and one member-at-large shall be appointed after each annual meeting. It shall be the duty of this committee to determine the monetary needs of the organization and report to the annual RAEA Interest Group business meeting(s) for consideration and action.

Section 2: A Program Committee of three (3) members, composed of the President-Elect as Chair and two members-at-large shall be appointed after each annual meeting. It shall be the duty of this committee to plan RAEA sessions of interest to RAEA members, retirees and the general NAEA membership for presentation at the annual NAEA Convention.

Section 3: A Membership Committee composed of a membership chair and a representative from each RAEA - NAEA State/Province shall be appointed after each annual RAEA Interest Group business meeting. It shall be the duty of the chair to maintain contact with State/Province RAEA representatives; provide guidelines for activities within State/Province associations; and to keep an accurate account of RAEA Interest Group members and NAEA Emeritus members within each State/Province.

Section 4: A Nominating Committee appointed by the RAEA Executive Board shall carry out the duties as specified in Article IV - Section 2 of these Bylaws.

Section 5: Ad Hoc Committees shall be appointed by the President from time to time as needed to carry on the work of the RAEA.

ARTICLE IX - STATE/PROVINCE REPRESENTATIVES

Section 1: State/Province Representatives shall be appointed by their respective State/Province Presidents or elected by their State/Province groups. They shall be current members of NAEA and the RAEA Interest Group.

Section 2: All State/Province representatives shall be members of the RAEA membership committee.

Section 3: State/Province Representatives shall serve as liaisons between the national RAEA Interest Group and their respective associations. Responsibilities shall include recruiting RAEA members within the State/Province associations; representing RAEA members, especially retirees, on their respective Councils or Boards; providing leadership and expertise for their associations; and expressing RAEA member concerns-of interest to retired members, to the national RAEA board.

ARTICLE X - AWARDS

Section 1: RAEA National Emeritus Art Educator Award

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- A. In recognition of continued outstanding service to art education, the RAEA invites nominations for the RAEA National Emeritus Art Educator Award, sponsored by the RAEA (when funds are available). The award, to be continued annually, will honor an individual, having been retired for at least three (3) years, who has given service to art education after retirement as well as before retirement. The award recipient will receive recognition from NAEA and the RAEA. This recognition is given in recognition of exceptional and continuous record of achievement in research and writing, teaching, professional leadership and/or community service related to education in the visual arts, but especially professional involvement after retirement.
- B. Guidelines for this nomination shall be followed as listed in the NAEA Awards Program on the NAEA website.
- C. The Award Selection Committee shall include: an appointed current RAEA member as chair/coordinator, serving without vote (usually the RAEA Emeritus Art Educator Standing Committee Chair); one current RAEA member and two non-retired active NAEA members who are invited to serve by the RAEA President or Emeritus Award Chair, each with one vote = three voting NAEA members.

Section 2: RAEA Outstanding Student Chapter Award

- A. In recognition of outstanding activities carried out during the year by a Student Chapter, the RAEA invites applications for the Outstanding Student Chapter Award, sponsored by the RAEA. The award, to be given annually, will honor an outstanding NAEA Student Chapter. The RAEA will present a certificate to the selected chapter and a monetary award when funds are available.
- B. Guidelines for this award shall be as follows:
 - 1. Any active, currently registered student chapter *except the chapter that won the previous year* shall be eligible.
 - 2. An online application is to be submitted with letters of support from the Student Chapter President and the Student Chapter Sponsor/Advisor.

3. The application is must include a six-page PDF file that documents at least six examples of student chapter activities.
 4. Student Chapters must refer to the current guidelines for submission found on the Preservice Division link on the NAEA website.
- C. The Award Selection Committee shall include: an appointed current RAEA member as chair/coordinator (usually the Standing Committee's Student Chapter Award Chair), serving without vote; two (2) current RAEA members appointed by the RAEA President or Student Chapter Award Chair; and the student chapter advisor of the past year's winning chapter, each with one vote equaling three (3) voting NAEA members

ARTICLE XI: PARLIAMENTARY AUTHORITY

Robert's Rules of Order (Revised) shall be the authority on all questions of Procedure not otherwise covered in the Constitution and Bylaws.

ARTICLE XII: FISCAL AND ADMINISTRATIVE YEAR

The fiscal and administrative year shall coincide with that of the NAEA.

ARTICLE XIII: ADOPTION OF CONSTITUTION AND BYLAWS

Section 1: After presentation of proposals for organization to the membership and upon a two-thirds (2/3) affirmative vote cast by RAEA members present and voting at the 1992 annual business meeting, the original Constitution and Bylaws became operative immediately, and continued through the annual RAEA business meeting, April 4, 1998 in Chicago.

Section 2: After presentation of proposals for amendments to and revision of the RAEA Constitution and Bylaws to the membership; and upon a unanimous vote cast by RAEA members at the 1998 annual RAEA business meeting, this amended and revised Constitution and Bylaws became operative immediately, and continued through the annual RAEA business meeting on March 3, 2012 in New York City.

Section 3: After presentation of proposals for amendments of the RAEA Constitution and Bylaws to the membership; and upon an affirmative vote of two-thirds (2/3) of the RAEA members present and voting at the 2012 Annual RAEA Business Meeting, this amended and revised Constitution and Bylaws became operative immediately.

Section 4: After presentation of proposals for amendments of the RAEA Constitution and Bylaws to the membership; and upon an affirmative vote of two-thirds (2/3) of the RAEA members present and voting at the 2016 Annual RAEA Business Meeting, this amended and revised Constitution and Bylaws became operative immediately.

Section 5: After presentation of proposals for amendments of the RAEA Constitution and Bylaws to the membership; and upon an affirmative vote of two-thirds (2/3) of the RAEA members present and voting at the annual RAEA Business Meeting on March 4, 2022, this revised Constitution and Bylaws was provisionally accepted with plans to review the revised document and consult with NAEA concerning questions and issues. The RAEA Executive Committee and Executive Board will meet virtually to review the revised document and the RAEA Procedures and Policies Manual before the annual RAEA business meeting April 14, 2023 in San Antonio.

ARTICLE XIV: AMENDMENTS

Amendments to the Constitution and Bylaws must be presented in writing to the RAEA Executive Board and the membership one month in advance of the annual meeting. Electronic notification is acceptable.-An affirmative vote of two-thirds (2/3) of the RAEA members present at the annual RAEA business meeting shall be necessary for the adoption of proposed amendments

RECORDED AS AMENDED ON **MARCH 4, 2022** AT THE RAEA ANNUAL BUSINESS MEETING.