

NATIONAL ART EDUCATION ASSOCIATION

Resources

for

State Leaders

Developed by NAEA Regional Vice Presidents Updated Spring 2022

WELCOME

We congratulate you as you embark on this exciting journey of leadership and professional service.

Nothing is more important to a professional community than having members who are willing to serve the profession and the field as stewards of the state and national associations. NAEA recognizes your commitment of time and energy.

NAEA is committed to supporting your leadership efforts in cultivating strong and vibrant state associations to serve the art educators in your state. State association leaders come together to share insights and experiences, and to learn from one another—through the quarterly Leader 2 Leader (L2L) Webinars; Regional Leadership Conference (taking place in odd years); National Leadership Conference (taking place in even years); Equity, Diversity, & Inclusion Liaisons; and Delegates Assembly.

Always look to your mission to guide your work. If you have not already, familiarize yourself with your state association's governing documents—Constitution/Bylaws and Policies—as well as with the state code that governs nonprofit organizations in your state. The framework of the NAEA 2020-2025 Strategic Vision provides direction for achieving the goals set forth in the Strategic Vision, and informs planning for addressing the priorities that guide NAEA's work.

As you engage in the important work of leading a board, you may have some questions. Don't hesitate to reach out to leaders of other state associations, your Regional Vice President, members of the NAEA staff, or either of us. We are all here to support your efforts and champion the work of your state

Mano R. Rossero

Mario R. Rossero Executive Director

James Haywood Rolling, Jr. President

GOVERNANCE STRUCTURE



REGIONAL MEMBERSHIP

All state/province associations are recognized by NAEA as an official affiliate of NAEA. Also, all state/province associations are separate autonomous organizations legally governed by the respective state code for nonprofit organizations.

We are here to help you! For affiliates that are interested in organizational support, NAEA provides a state/national partnership program that includes support in membership dues collection/disbursement and data collection/sharing. Additionally, each state/province association is reimbursed up to \$100 for state leader participation in the annual regional summer and/or national leadership conference to help defray the cost of travel.



DELEGATES ASSEMBLY

Delegates Assembly advances the mission, vision, goals, and values of NAEA through its recommendations to the NAEA Board of Directors.



- Delegates Assembly meets annually each spring at the NAEA National Convention. A webinar is conducted a few weeks before the convention to inform and prepare state and Interest Group leaders for the work to be accomplished during Delegates Assembly.
- The primary focus of the Delegates Assembly is to discuss NAEA Platform and Position Statements that support the NAEA Platform for legislative and policy matters that advance NAEA's mission, vision, and goals.
- Delegates Assembly recommendations are taken to the NAEA Board of Directors who vote on the official actions to take on behalf of the Association.
- Each state/provincial art education association with less than 300 members is represented by one delegate. Associations with 300 or more members qualify for a second delegate (totals considered at the on July 31 prior to the next Delegates Assembly)
- Guests are welcome to visit and observe Delegates Assembly. Guests are not part of the voting body and will often enter and exit throughout the span of Delegates Assembly. Delegates are elected or appointed by state or province associations and complete official documents in advance to serve. The number of delegates is based on the membership numbers of the state or province. Only registered delegates are allowed to participate in the Delegates Assembly and vote on recommendations.
- During Delegates Assembly, it has become customary for each state or province to bring a small token which represents the state or province. These are gifted to each of the members of the Assembly. The number will be shared before convention; the number of attendees is typically 100-125. Examples include: candy, pencils/pens, magnets, and buttons.

NAEA AWARDS PROGRAM

The NAEA Awards Program recognizes outstanding art educators in all Divisions and Regions, and from each state and province.

- Each state is encouraged to have a state Art Educator of the Year and to nominate deserving art educators for regional and national awards.
- Your state Art Educator of the Year is **NOT** automatically in the application pool for regional Art Educator of the Year. You must nominate them for any additional awards.
- Important to note, as taken from the NAEA Awards booklet:

Eligibility of NAEA Leadership: NAEA Board Members, Board Members-Elect, and Regional Division Directors are ineligible for NAEA Awards during their terms.

Eligibility of State Leadership: Members who currently serve as voting members (elected or appointed) of a state association Board are ineligible to be nominated for NAEA regional, divisional, or national awards while in office.

• Eligibility of Committee Members: Individuals serving on an awards committee cannot be considered as candidates for that award.



Download the annual Awards Program Booklet and see all Awards information here.

2022–23 LEADERSHIP YEAR AT A GLANCE

	NAEA Activities	Vice President/Elect Activities	State Leader Activities
July	NAEA School for Art Leaders NAEA Summer Board Meeting	Submit columns for Fall NAEA News by July 25 to kvaldez@arteducators.org	Odd years: Regional Summer Leadership Conferences Even years: National Leadership Conference NAEA National Officer election nominations are due July 1 Submit any important state association news to regional Vice Presidents for possible inclusion in Fall NAEA News by July 15
August		Submit Position Statement reports from regions to NAEA	
September		NAEA Leader to Leader (L2L) Webinar	NAEA L2L Webinar Submit any memberships received at your state conference immediately to NAEA office for processing Send updates on any new state association officers and/or Constitution/Bylaws to ccastillo@arteducators.org
October	NAEA awards nominations due October 1	Assemble Regional Awards Adjudicators NAEA Board reports due for November meeting Submit columns for Winter <i>NAEA News</i> by Oct. 17 to kvaldez@arteducators.org	Submit State Art Educator of the Year form to NAEA NAEA awards nominations due October 1 Submit any memberships received at your state conference immediately to NAEA office for processing Send updates on any new state association officers and/or Constitution/Bylaws to ccastillo@arteducators.org Review Platform and Position Statement work Submit any important state association news to regional Vice Presidents for possible inclusion in Winter <i>NAEA News</i> by Oct. 3
	NAEA fall Board meeting	NAEA Platform Committee meets to begin review process of Position Statements	Delegates Assembly Consent to Serve forms due Nov. 30 Submit any memberships received at your state conference immediately to NAEA office for processing Send updates on any new state association officers and/or Constitution/Bylaws to ccastillo@arteducators.org
November			
December		Regional and State Art Educator Award selections due to NAEA office	NAEA National Board of Directors Elections Submit state awards information to your Regional Vice President

2022–23 LEADERSHIP YEAR AT A GLANCE

	NAEA Activities	Vice President/Elect Activities	State Leader Activities
January		NAEA L2L Webinar Prepare for Regional awards ceremonies	NAEA L2L Webinar Send updates on any new state association officers and/or Constitution/Bylaws to ccastillo@arteducators.org State association Dues Collection Agreements automatically renew each year on January 2. If you wish to adjust your yearly dues or terminate your dues agreement, a Dues Verification Form must be submitted before this date. Submit any important state association news to regional Vice Presidents for possible inclusion in Spring <i>NAEA News</i> by January 15*
February		Prepare for Delegates Assembly Informational Webinar Board reports due for April meeting Submit columns for Spring <i>NAEA News</i> by Feb. 9 to kvaldez@arteducators.org*	
March			Delegates Assembly Informational Webinar Review Platform and Position Statement work prior to Delegates Assembly
April	NAEA Board of Directors Meeting at National Convention NAEA National Convention Call for Proposals opens	NAEA National Convention: Delegates Assembly Regional Leadership Meetings Regional Awards Ceremonies NAEA L2L Webinar	NAEA National Convention: Delegates Assembly Regional Leadership Meetings Regional Awards Ceremonies NAEA L2L Webinar Submit your state conference dates and location to hrose@arteducators.org for posting on the NAEA website
May	NAEA National Convention Call for Proposals deadline	Submit columns for Summer <i>NAEA News</i> by early May to kvaldez@arteducators.org*	Submit any important state association news to regional Vice Presidents for possible inclusion in Summer <i>NAEA News</i> by early May*
June	Nominations for NAEA Board of Directors due for July 1.	Board report due for July Meeting	Send updates on any new state association officers and/or Constitution/Bylaws to ccastillo@arteducators.org

*Dates are estimates. Exact dates will be provided in fall 2022.

REGIONAL CONTACTS





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Vice President

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https://naea.digication.com/westernregion/Home/

https://naea.digication.com/naea_pacific_region/Welcome/

DATES TO REMEMBER 1 1

- Leader2Leader Webinars: September | January | April
- Delegates Assembly: February | March| April*

*Delegates Assembly convenes during the NAEA National Convention

NAEA BOARD OF DIRECTORS



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View all NAEA Board Member contacts here.

CONTACT NAEA

We're here to support you! Please reach out with any questions as you begin your new role as a state leader.

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NAEA Staff



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